



P&C Association

Minutes- General Meeting Tuesday 9th May at 6:30pm

Meeting held in the staffroom of HPS

Meeting opened 6:30pm

Present

Bianca Busby	Lauren Mutimer	Tanya Andrews
Josephine Woolf	Louise Small	Renae Gibson
Rebecca Lillie	Danielle Dolphin	Dirk Sunley
Sandra Young	Bianca Marijanich	Jane Trowl
Mandy Yeardley	Lily Pu	Karen Duncan

Apologies

Denise Lane	Stacey Haragan
Megan Bottomley	Kate Hill
Cindy Tan	Hezhen Chu
Brad Willoughby	Karen Coates
Allison Owen	Melissa Magini

1.0	Minutes of Previous Meeting	<ul style="list-style-type: none"> Minutes of the General Meeting held on the 28th of March distributed to all members via email. <p>Confirmed: Bec & Danielle</p>
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2.0	Business Arising	N/A
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3.0	Correspondence IN	<ul style="list-style-type: none"> Email from WASSCO asking for financials from 2022. Invoice from Mother's Day gifts has been given to Mandy
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3.1	Correspondence OUT	<ul style="list-style-type: none"> Gunfire breakfast- P&C have sent out thank you letters to Woolworths for supplying the sausages, sauce, and onions and to Bakers Delight for the bread.
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4.0	Reports 4.1- Principals report 4.2 Presidents report 4.3 Treasury Report	<ul style="list-style-type: none"> 4.1 – Principals report Karen is looking forward to working with the P&C, building on our engagement and community involvement, making all families feel welcome. Enrolments are at 1067, admin are receiving enrolments on a weekly basis, class sizes are growing. If students are in the local intake area the school must accept them, with year 6 being the biggest cohort at 188 children. This year, 2023 is the first cohort to move through from K-6. Some staffing changes due to staff taking mat leave or LSL. Miss Lyons won a principal position at Brookman Primary School she has been an amazing asset for HPS, and we wish her all the best in her new role. New building plans have been drafted- estimated finish date 2026. The building will happen in 4 stages. An extended carpark will be created from the ECE to Skeet Road, admin will lose their carpark. Demountable's will be removed, and a new basketball
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		<p>court built. 2 purpose built ECE buildings and more play space will be created. Stage 4 will see a double storey block-built housing 14 classrooms. New artwork has been chosen for the new buildings.</p> <ul style="list-style-type: none"> • Monkey bars comply with all safety standards however there have been some accidents and are currently taped off. School is investing \$20 000 to reduce the circumference of the bars. • ECE block have recently received solar panels paid by the State Gov which will reduce the power bills. • SDD will be held in week 7, HPS will continue to be a Digi-tech school in 2023. • Students have settled remarkably well at the beginning of the year, admin are conducting walk throughs and are giving constructive feedback to staff, PM meetings with teachers will be held with staff in Term 2. • School board has introduced \$5000 for a staff member to use for professional learning based on their PM goals. • This year's focus will be on maths, building teacher knowledge and improving skillsets. • Reviewing what good practice in reading looks like, new decodable readers have been purchased and magic words are now aligned with phoneme sequence. • Cross country will be held on the 19th of May and the disco on the last day of term. <ul style="list-style-type: none"> • 4.2 – President's report • Welcome and gratitude for current and new P&C members attending. • Delay in gaining access to the bank account causing follow-ups and information sourcing. • Motion to switch to CommBank will be proposed. • Financial reports for last year completed, thanks to Mandy's report and Megan's audit. • Need to find an accounting software, explanation by Bec. • Considering using Teams as the communication method for P&C, allowing community members to join via video link. • Working on background set-ups for smoother transition next year • Moderate response on Facebook posts, seeking more interaction. • Small volunteer list, planning to release another notice soon. • Suggests organizing P&C training with WASSCO. • Appreciation for the patience, communication, willingness, and support from everyone in the last nine weeks • Look forward to working together to bring a sense of fun, community, and belonging to the school through the P&C <ul style="list-style-type: none"> • 4.3- Treasury – Estimated current balance \$22,259, still can't log in to see exact amount • \$125 from the second-hand uniforms, thanks to Bec the website is up and running. • Second order of leaver shirts has been ordered (48 shirts). • Received a check for \$100 from Grilld from 2020 • \$164 from the ANZAC day BBQ • Thanks to Bec and Bianca for personally purchasing the easter eggs and Louise for paying for Mother's Day stock, all will be reimbursed asap. • \$1700 to be paid to WASSCO, don't want to lose the 5% discount.
5.0	Sub-Committee updates	<ul style="list-style-type: none"> • Community & Events Committee • Mother's Day invoices need to be paid asap. • Thank you to Lauren for being the Easter Bunny • Thank you to Bec for organising the ANZAC day BBQ. • Estimated profit for the Mother's Day stall \$2000, invoices still yet to be paid.

		<ul style="list-style-type: none"> • Disco last day of the term, crazy theme e.g., crazy hair, socks etc. charge \$5 a head. • Father's Day ordering needs to be done soon so we can access enough stock. • Organising has begun for the colour run.
6.0	General Business	<ul style="list-style-type: none"> • Motion 1- \$500 budget for the school disco • \$1000 approved by Bec & Jane for the school disco- investigate a current HPS teacher who is a DJ. • Motion 2 – Changing banks to CBA – <ul style="list-style-type: none"> ➢ Changing from Bankwest to Commonwealth bank ➢ Signatories will be Bianca Busby (President), Rebecca Lille (Vice-President), Josephine Woolf (Secretary) and Mandy Kha Mun Yeardeley (Treasurer). ➢ All four signatories will go get ID'd at the closest branch. ➢ Motion approved by Mandy & Danielle- Motion passed. • Motion 3 – Purchase smaller tubs for the second-hand uniforms \$150 – approved by Renae & Dirk • Motion 4- P&C to use Teams- Bianca and Bec to investigate teams more for the next meeting. • Motion 5 – Helpers for covering books – to be put to the community. • Motion 6- Budget for the colour run- \$5500 approved by Mandy & Bec- Sandra to reassess the price, investigate inflatables etc. • Motion 7 – Accounting software- Quick books \$81 a year- approved by Bianca & Bec • Motion 8 – Father's Day budget- \$3500 approved by Mandy & Bec • Parent event/ Quiz night to be investigated for pricing and venues for Term 4, to be discussed at the next fundraising meeting. • Bianca to discuss colour run logistics with the fire brigade. • A date needs to be finalised for the sports carnival so the boost juice and coffee van can be booked.
7.0	Next Meeting	Tuesday 13th June at 6:30 pm
8.0	Meeting Closed	7.30 pm