



**Minutes**  
**Wednesday 2 June 2021 at 3.15pm**  
**Harrisdale Primary School B Hive Staff Room**

**Present:** Melissa Magini, Shari Lawson, Alice Smith, Nicola Goodchild, Dan Pu, Lily Pu, Lorraine Churchward, Karen Duncan, Allison Owen, Kate Hill, Brooke Ladhams, Sandra Young

**Apologies:** Bianca Riksmann, Jane Trowel, Vincent Pang

**Quorum:** 9

	<b>The meeting opened at 3.15pm</b>
<b>1.</b>	<b>Minutes</b>
1.1	Confirmation of the Minutes of the Last Meeting – 5 May 2021. Distributed to all members. Accepted that the minutes of the general meeting of Harrisdale Primary School P&C held on the 5 May 2021 be taken as read and confirmed as a true and accurate record. <b>Accepted: Nicola Goodchild</b> <b>Seconded: Kate Hill</b> <b>Approved: All</b>
<b>2.</b>	<b>Business Arising</b>
<b>3.</b>	<b>Correspondence</b>
3.1	Correspondence IN: 2 x Boxes of Entertainment Book Brochures WACSSO Newsletter
3.2	Correspondence OUT: nil.
<b>4.</b>	<b>REPORTS</b>
4.1	President's Report Attached
4.2	Principal's Report Karen Duncan advised on the following: <ul style="list-style-type: none"> <li>• No major staff changes</li> <li>• Quote has been sought for Early Childhood playground which will include a cubby house, shop front, sensory play equipment for the fort and stepping logs. It is hoped it will occur over the summer holidays</li> </ul>

	<ul style="list-style-type: none"> <li>• Still planning on removing the Pirate ship. If the B Hive closes for 2022, then the play equipment from the B Hive will be moved to this location</li> <li>• Eduganza is ready to go.</li> <li>• Name and Allergy badges for each of the students have arrived and these will be distributed. Students will wear them on their hats to assist on duty teachers to identify students.</li> <li>• Assemblies have not returned in 2021. We will review this at the end of the year, including asking parent's opinions.</li> <li>• Department of Education's refusal to consider a 5<sup>th</sup> permanent block for the school is very frustrating. We now have to wait to see how our numbers are affected by North Harrisdale as it continues to grow and the opening of the Forestdale South East Primary School in 2022.</li> <li>• School oval is still out of action as is the grass on the hill.</li> </ul>
4.3	<b>Treasurer's report</b> Bank balance is currently \$49,281 however still some Mother Day stall products that need to be paid for along with the invoice for the second batch of 2021 Leavers Shirts.
5.	<b>Sub-Committee Updates</b>
5.1	<b>Community and Events Committee</b> Sandy thanked the volunteers for their help on the Mother's Day stall. We sold over 2,300 items & made \$2670 in profit. The kids had a fabulous time!  Our school disco is going to be held on Wednesday 30 June. A recent survey was taken from our students and the theme that was picked was Winter Wonderland. We will be hosting a Fundraising Committee meeting shortly to organize decorations for anyone that would like to be involved.  Father Day Stall will be coming up in Week 7 of Term 3 so we have started to look at what stock we will require for this.
5.2	<b>School Banking Committee</b> No report was provided.
5.3	<b>Used Uniforms Sales Update</b> Second Hand Uniform website is up and running through the P&C's Square reader website. Prices are based on the quality of the item. Lorraine Churchward is sorting purchases and deliveries.
5.4	<b>PR &amp; Sports Liaison Update</b> No report provided
6.	<b>General Business</b>
6.1	<b>Possible New School Canteen Provider – Melissa Magini</b> The Committee debated the merits of changing from our current School Canteen Provider to Piara Waters PS Canteen. The committee compared both menus, and discussed the merits of changing mid-year. It was noted too that the current provider's contract is up for renewal at the end of this year. It was the P&C's suggestion that we remain with the current canteen provider for the remainder of 2021 & re-assess once the contract for 2022 is determined.
6.2	<b>Potential Credit Card for P&amp;C – Melissa Magini</b> Melissa confirmed that WACSSO now allows P&C's to have a debit card with the following conditions:

	<ul style="list-style-type: none"> <li>• A Terms of Reference must be set up – Melissa to do prior to next meeting &amp; send out with the agenda</li> <li>• A motion will need to be approved at the next meeting</li> </ul>
6.3	<p><b>Motion 02062021-1</b> Approval of \$4000 budget for Fathers Day Stall.</p> <p>Motion Raised – Sandy Young.  Accepted: Alice Smith  Seconded: Allison Owen  Approved: All</p>
6.4	<p><b>Motion 02062021-2</b> Approval of \$5000 budget for Colour Run comprised of Bouncy Castle Hire and Coloured Powder Purchase.</p> <p>Motion Raised – Sandy Young.  Accepted: Kate Hill  Seconded: Shari Lawson  Approved: All</p>
6.5	<p><b>Harrisdale PS Label Fundraiser.</b></p> <p>The P&amp;C will be running a label fundraiser in the hope that it can reduced the amount of lost property that is handed in each day (especially jumpers). We have researched three possible companies: Oz Labels, Stuck on You and Party Labels by Sandie. A discussion was held regarding the merits of each company (including products, price, locality, shipping etc) before a vote was held to decide which company to use.</p> <p>Sandra Young declared that she had a conflict of interest with the vote and therefore removed herself from the vote and the meeting, prior to the start of the vote.</p> <p>Party Labels by Sandie was voted unanimously as the most appropriate supplier for the label fundraiser.</p>
7.	<b>Next Meeting – Wednesday 4 August 2021 at 6pm at the Staff Room</b>
8.	<p><b>Closure</b></p> <p>The meeting closed at 4.10pm.</p>