



**Minutes**  
**Wednesday 5 May 2021 at 6pm**  
**Harrisdale Primary School Staff Room**

**Present:** Melissa Magini, Nicola Goodchild, Debbie Foster, Renae Gibson, Stacey Haragan, Lorraine Churchward, Sandra Young, Dan Pu, Vicent Pang, Nora Pawlicka, Lily Pu, Kate Hill, Karen Coates, Shweta Nagar, Karen Duncan, Tanya Andrews, Bianca Riksmans, Jane Trowl.

**Apologies:** Alice Smith, Radha Ganesh Prabhu, Kate Hill, Allison Owen, Radhika Tawani, Brooke Ladhams, Manju

**Quorum:** 18

	<b>The meeting opened at 6.05pm</b>
<b>1.</b>	<b>Minutes</b>
1.1	Confirmation of the Minutes of the Last Meeting – 31 March 2021. Distributed to all members. Accepted that the minutes of the general meeting of Harrisdale Primary School P&C held on the 31 March 2021 be taken as read and confirmed as a true and accurate record. <b>Accepted: Mel</b> <b>Seconded: Nicky</b> <b>Approved: All</b>
<b>2.</b>	<b>Business Arising</b>
<b>3.</b>	<b>Correspondence</b>
3.1	Correspondence IN: 2 x bank statements. Food stall approval and licence from City of Armadale.
3.2	Correspondence OUT: nil. WACCSO Invoice Application to City of Armadale for Gun Fire Breakfast temporary food stall licence. This will last for 12 months.
<b>4.</b>	<b>REPORTS</b>
4.1	President's Report Mel thanked everyone that helped with Gunfire breakfast at the ANZAC Day assembly. Canteen – Megan Klompemaker has approached Mel regarding feedback from the P&C regarding an opportunity to employ a new canteen provider. Megan has been approached by the people that ran Campbell Primary School's canteen and currently run Piara Water Primary School canteen. They are also former employees of the Harrisdale Senior High School canteen that currently provides our school with a canteen

	<p>service. Mel tabled a copy of their canteen menu (attached). Karen said the Board have said they are happy to change or not, based on P&amp;C opinion. Their concerns are:</p> <ul style="list-style-type: none"> <li>• potential backlash from parents.</li> <li>• being a new provider, can they cope with the size of our school?</li> <li>• do they have enough staff to manage both Harrisdale Primary School sites?</li> <li>• if we change and it doesn't work out where do we go from there?</li> </ul> <p>Karen advised that the Harrisdale Senior High School canteen service will go to tender next year. She also said that the current service has not always gone smoothly. There have been issues with distribution, meal sizing and pricing. But over time this has improved. However they feel that it's a menu suited better to high school students. After some discussion, it was agreed we need to assess the service we have and the numbers using it. Mel stressed that this needs to be a confidential process. Menu is attached. It was decided this would be an agenda item at the next meeting meeting to weigh up pros and cons. Please send any feedback to Mel in the meantime.</p> <p>Mel said thank you to the people running the Mothers Day stall.</p>
4.2	<p><b>Principal's Report</b> Attached.</p>
5.	<p><b>Sub-Committee Updates</b></p>
	<p><b>Treasurer's report</b> Bank balance is currently \$49140.5 which may include the first day of Mother's Day stall. Nicky said there was \$3663 outstanding for leavers shirts and would follow this up with Alice. There is a WACSSO invoice of \$1600.93 to pay. There are currently no expenses to report on for the ANZAC Day Breakfast, however Alice needs to provide receipts and be paid back. Mel said there will also be expenses re Mothers Day stall, these will be confirmed at the next meeting. Nicky asked for people to email receipts to the treasury email. Mel has investigated paypal account for P&amp;C. WACSSO have now changed their guidelines so we can apply for a credit card. Mel and Nicky to investigate.</p>
5.1	<p><b>Fundraising Report</b> Sandy thanked the volunteers for their help on the Mother's Day stall. They commenced with 2000 items and only have 200 left to sell. They took \$2,600 yesterday and over \$3,000 today with a profit so far of \$1,600.  Karen asked the P&amp;C if they would be interested in a fundraiser for the school where parents could pay a fee to have their jacket labelled using iron on labels.</p>
5.2	<p><b>Community and Events Committee</b> Sandy said we need to start organising the Disco which will be held on the last of Term 2. A theme needs to be chosen and a decision needs to be made about if it will be a fundraising event or a community event. Sandy said we want to raise money for the playground. It was agreed that the charge would be \$5 per student to attend. Mel suggested a vote from students on the theme. The group came up with a list of themes for the vote: Disney What you want to be when you grow up Hawaii / beach Winter wonderland Retro Favourite music</p>

5.3	<b>School Banking Committee</b> School banking has been put on hold due to Covid restrictions.
5.4	<b>Used Uniforms Sales Update</b> Mel said Alice has set up the website that will go live. Karen Coates suggested a stall at the Eduganza to sell uniforms but it was remembered that Nikki Lyons had said she would like the P&C to enjoy the Eduganza event without running stalls. Lorraine suggested a discount section on the website for uniforms that were more well worn. The launch of the second hand uniform website will be in 1-2 weeks.
5.5	<b>PR &amp; Sports Liaison Update</b> Karen said the winter carnival will be held on 28 May and school cross country will be 2 weeks later on the Friday. There will be a call for volunteers on Facebook. Karen booked the coffee van for the athletics carnival. Boost Juice to be booked.
6.	<b>General Business</b>
6.1	Invitation from HPS to contribute to play ground – Melissa Magini Karen has suggested the P&C could donate to replacement of the pirate ship and new play ground. This was agreed.
6.2	Request from HPS for assistance with the Book Fair – Melissa Magini The Book Fair will be held in the second week of Term 3. To be added to the agenda for next meeting. There will need to be a request for volunteers for before and after school help.
6.3	<b>Motion 05052021-1</b> Approval of \$500 budget for School Disco. Motion Raised – Sandy Young. Accepted: Nora Seconded: Bianca Approved: All
7.	<b>Next Meeting – Wednesday 2 June 2021 at 3.15pm at the Bee Hive</b>
8.	<b>Closure</b> The meeting closed at 7.25pm.