



Minutes

Wednesday 31 March 2021 at 3pm
Harrisdale Primary School Staff Room

Present: Melissa Magini, Nicola Goodchild, Debbie Foster, Lorraine Churchward, Radha Ganesh Prabhu, Shweta Nagar, Kate Hill, Allison Owen, Vincent Pang, Karen Coates

Guest: Nikki Lyons

Apologies: Alice Smith, Radhika Tawani, Bianca Riksmann, Brooke Ladhams, Manju, Stacey Haragan, Sandra Young

Quorum: 10

The meeting opened at 3.03pm	
1. Minutes	
1.1	<p>Distributed to all members.</p> <p>That the minutes of the general meeting of Harrisdale Primary School P&C held on the 3 March 2021 be taken as read and confirmed as a true and accurate record.</p> <p>Accepted: Nicola Goodchild</p> <p>Seconded: Allison Owen</p> <p>Approved: All</p>
2. Business Arising	
Nil.	
3. Correspondence	
3.1	<p>Correspondence IN:</p> <ul style="list-style-type: none"> • WACSSO P&C Voice Magazine, Term 1 2021. • 2 x boxes of Entertainment Book marketing material to send home to students. Contains an offer of a \$20 voucher if ordered before 15 April 2021. <p>There was a discussion about who would be coordinating the Entertainment Book for 2021. It was decided that Melissa Magini would ask Stacey Haragan if she would carry on with this role for this year.</p>
3.2	Correspondence OUT: nil.
4. REPORTS	
4.1	President's Report – attached.

4.2	<p>Gunfire Breakfast for ANZAC Day Ceremony – Friday 23 April 2021</p> <p>Nikki Lyons said the Gunfire Breakfast is part of the 7am ANZAC service held at the school. Afterwards there will be a sausage sizzle breakfast that the P&C will be running. Nikki has 60 pre orders currently and will update Melissa after the school holidays. Melissa said we will approach Woolworths Harrisdale or Rump Shakers for donations of sausages. Nikki will arrange for Abbi to post another Facebook reminder towards the end of the holidays. Alice will run the sausage sizzle with helpers. Karen Coates has arranged a coffee van.</p>
4.3	<p>Principal’s Report</p> <p>Nikki shared a letter from Karen congratulating the P&C on a team effort to apply for and achieve a cross walk attendant. This was first talked about in September 2017. The P&C have helped with many initiatives along the way.</p> <p>Nikki said that in Term 2 the school are planning an “Eduganza” on the 3rd of June which will be an open night for parents and families to come into the school and see their children’s work, including specialist classes. The evening will include family challenges, a silent auction, food trucks, a main stage with performances from the School Choir, the School Band, kindy and preprimary students. They are also trying to secure some cultural and community performances. The event will run at both the Bee Hive campus (4.30pm-5.30pm) and the Main School campus (5.00pm-7.00pm).</p>
<p>5. Sub-Committee Updates</p>	
5.1	<p>Fundraising Report</p> <p>The bank balance is currently \$47,874.16. Payment of leavers shirts invoice of \$4,314.20 is to be made leaving a balance of \$43,559.96.</p> <p>In Term 2 the P&C will discuss with Karen how to spend some of the funds. It is anticipated the P&C will contribute to air conditioning.</p>
5.2	<p>Community and Events Committee</p> <p>Events for Term 2 include:</p> <ul style="list-style-type: none"> • 23 April – ANZAC Gunfire Breakfast. • Mother’s Day stalls at both campuses from 3-6 May. Sandra is working on ordering items to be sold at the stalls. Melissa asked for volunteers and help spreading word about the need for volunteers.
5.3	<p>School Banking Committee</p> <p>Vincent said this is all going smoothly at present.</p>
5.4	<p>Leaver’s Shirts Update</p> <p>Melissa said the second order of 2021 leavers shirts have been ordered and there will be no more orders.</p> <p>Alice is happy to do 2022 leavers shirts so is looking for someone to shadow Alice to learn the role from mid this year. (Shweta Nagar told Melissa after the meeting that she would be more than happy to take on this role).</p>
5.5	<p>Used Uniforms Sales Update</p> <p>Lorraine is working on this and it should be up and running for Term 2.</p>

5.6	<p>PR & Sports Liaison Update</p> <p>Karen Coates said that overall the school was successful at the interschool carnival with, boys coming first in basketball and girls coming third. There was also wins in cricket & softcrosse as well as places in volleyball.</p>
<p>6. General Business</p>	
6.1	<p>Motion 31032021-1 Purchase of consumables for ANZAC Day Gunfire Breakfast. Pre-approval for payment up to \$1000.</p> <p>Motion Raised - Melissa Magini.</p> <p>Accepted: Kate Hill</p> <p>Seconded: Allison Owen</p> <p>Approved: All</p>
6.2	<p>Motion 31032021-2 Purchase of Square Reader and Stand. Total \$299.00.</p> <p>Motion Raised – Melissa Magini.</p> <p>Accepted: Debbie Foster</p> <p>Seconded: Nicola Goodchild</p> <p>Approved: All</p>
6.3	<p>Motion 31032021-3 Allowance for a cash float of \$150.</p> <p>Motion Raised – Nicola Goodchild.</p> <p>There was some discussion regarding the amount of funds needed for the float. It was decided that \$200 would be approved, allowing for 2 x \$100 floats – one at the Bee Hive and one at the Main School during the Mother’s Day Stall.</p> <p>Accepted: Karen Coates</p> <p>Seconded: Allison Owen</p> <p>Approved: All</p>
6.4	<p>Motion 31032021-4 Payment of the second order of leavers shirts of \$3,800.</p> <p>Motion Raised – Alice Smith</p> <p>Accepted: Allison Owen</p> <p>Seconded: Kate Hill</p> <p>Approved: All</p>
6.5	<p>Motion 31032021-5 Reimbursement of two leavers shirts accidentally ordered for Year 4 and 5 students. Total \$84.</p> <p>Motion Raised – Alice Smith.</p> <p>Accepted: Nicola Goodchild</p> <p>Seconded: Debbie Foster</p> <p>Approved: All</p>
<p>7. Next Meeting – Wednesday 5 May 2021 at 6pm</p> <p>It was noted that there has been a request to run the next afternoon P&C meeting at the Bee Hive. This was agreed.</p>	
<p>8. Closure</p> <p>The meeting closed at 3.38pm.</p>	

