

Employment Information



In order to work for any state school in Western Australia, you are required to hold the following:

Harrisdale Primary School choose Schrole to manage our relief staff. Please view instructions on the next page to create an account.

In order to apply to work relief at our school you will need a Department of Education Screening Check (it is preferable that this is applied for online).

You are also required to upload the below. Please ensure the documents are no larger than 2 MB in size.

- A valid Working with Children's Check.
- Resume (include your Department ID/E Number if you have one)
- Certificates of attainment/transcripts
- Working with Children's Card

- Screening Clearance (or date you last worked in an existing Department employee)
- Teachers registration (if applicable)
- Proof that you are eligible to work within Australia. If born in Australia/New Zealand, please supply your birth certificate or passport. If born overseas, please supply a citizenship certificate, passport or via grant letter.

Once all of the above has been received your request to connect will be actioned. Please allow at least a week as we have many requests to connect, and we need to make sure all clearances are in place before you accept.



How to apply to work with us at: Harrisdale Primary School

Set up guide:

1

Register online at
schrolecover.com
Choose sign up,
enter your details.
Select the following
industry: Education

Create Account

2

Verify your
email address
Log into your new
Schrole Cover Profile

3

Choose relief
Choose my documents
Upload these documents
to your profile:

Resume (DoE ID number

Certificates of attainment

WWC Card

Screening Clearance

Teacher registration

Proof of eligibility to work in
WA. If born overseas, please
supply s citizenship certificate,
passport or visa grant letter.

4

Choose relief
Choose find and apply
Search for: Harrisdale
Primary School

Apply

5

Choose the job types you
are qualified for

Apply

You are all done! We will
review your request and
you will be notified of
opportunities when they
become available.

6

Download Schrole
Cover App for mobile
notifications.