

Employment Information



In order to work for any state school in Western Australia, you are required to hold the following:

Harrisdale Primary School choose Schrole to manage our relief staff. Please view instructions on the next page to create an account.

In order to apply to work relief at our school you will need a Department of Education Screening Check (it is preferable that this is applied for online).

You are also required to upload the below. Please ensure the documents are no larger than 2 MB in size.

- A valid Working with Children's Check.
- Resume (include your Department ID/E Number if you have one)
- Certificates of attainment/transcripts
- Working with Children's Card

- Screening Clearance (or date you last worked in an existing Department employee)
- Teachers registration (if applicable)
- Proof that you are eligible to work within Australia. If born in Australia/New Zealand, please supply your birth certificate or passport. If born overseas, please supply a citizenship certificate, passport or via grant letter.

Once all of the above has been received your request to connect will be actioned. Please allow at least a week as we have many requests to connect, and we need to make sure all clearances are in place before you accept.



How to apply to work with us at: Harrisdale Primary School

Set up guide:

1

Register online at schrolecover.com
Choose sign up, enter your details.
Select the following industry: Education

[Create Account](#)

2

Verify your email address
Log into your new Schrole Cover Profile

3

Choose relief
Choose my documents
Upload these documents to your profile:

[Resume \(DoE ID number](#)

[Certificates of attainment](#)

[WWC Card](#)

[Screening Clearance](#)

[Teacher registration](#)

Proof of eligibility to work in WA. If born overseas, please supply s citizenship certificate, passport or visa grant letter.

4

Choose relief
Choose find and apply
Search for: Harrisdale Primary School

[Apply](#)

5

Choose the job types you are qualified for

[Apply](#)

You are all done! We will review your request and you will be notified of opportunities when they become available.

6

Download Schrole Cover App for mobile notifications.

Schrolecover

Visit www.schrolecover.com for more information